

## OSCEOLA Title I, Part A Parental Involvement Plan

I, Terry Andrews, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of “parental involvement” defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and
- The LEA will inform parents and parent organizations of the purpose and existence of both Parent Information and Resource Center(s) (PIRC) in the state.

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**Signature of Superintendent or Designee**

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

## Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:**

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## Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy [Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)];
- School review and improvement under Section 1116 [Sections 1118(a)(2)(A), 1116 (a)(1)(D), 1116(b)(3)(A)]; and
- How the funds reserved for parental involvement will be allocated [Section 1118(a)(2)].

**Response:** The School District of Osceola County (SDOC) has created a District Parent Advisory Committee (PAC). Parent representatives from District Title I public and private schools and members of the community, are invited and encouraged to join together to provide input into the development of the LEA Plan, the District Improvement and Assistance Plan, the District Parental Involvement Plan (PIP), the Title I Part A application and how Title I funds will be spent for parent involvement. This committee, along with the Coordinator of Special Programs and Special Programs staff, meets every other month and as needed. Items pertaining to Title I, such as but not limited to, the Title I Budget, parent involvement expenditures, current efforts and review/revision of the PIP are discussed with participants of the PAC. During meetings minutes are recorded, then read and reviewed at following meetings to document input from parents, as well as other information discussed at each Title I PAC meeting. Special Programs staff is always looking to recruit more parents for the PAC. Our goal is to recruit at least one parent representative from each Title I School to join the PAC. Efforts to attain this goal include, but are not be limited to: distributing fliers, sending emails, attending school hosted events including School Advisory Council (SAC) meetings.

To ensure that each Title I school in Osceola County meets with their SAC committee monthly, SAC meeting schedules are provided to the LEA. To help encourage involvement, invitations and reminders are sent home by the school via backpack. The meeting dates and times are posted on the school marquee. The LEA encourages schools to post these meetings on the school website.

The LEA provides training for SAC members at each school site, so that all committee members have an understanding of the School Improvement Plan (SIP) and the process for developing, writing and reviewing the SIP.

The SAC Committee Chairs meet monthly at a SAC CADRE facilitated by the LEA. Information related to State requirements, procedures and objectives is shared. This information is then relayed to the school SAC members.

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## Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and

other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2) (B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

**Response:** The Title I Program Specialist responsible for parental involvement meets bimonthly with representatives from each Title I school to discuss best practices and strategies related to parent involvement, ways to help parents become involved, and to help parents monitor and improve their student's academic achievement.

These representatives share best practices and strategies with faculty and parents at their school sites. Upon completion of activities, sign in sheets, agendas, and evaluations are sent to the LEA Title I Program Specialist to ensure documentation of implementation. Schools that do not provide the required documentation of implementation in a timely manner are contacted and supported by the LEA to identify, address, and overcome barriers to implementation.

Throughout the School District of Osceola County there are three Title I Parent Centers for parents of Title I students and eligible private school students. Materials are available for check out to help improve their child's academic achievement. These centers also offer workshops and information to help parents work with their children at home. During a parent teacher conference the teacher will have access to a "Prescription for Success". This will enable parents to check out items that will help build skills for success and increase student achievement.

Parents also have an opportunity to check their child's grades on the Pinnacle Internet Viewer, commonly known as the PIV. Parents should contact their child's teacher if the grades are not updated on a regular basis. The web address for the Pinnacle Internet Viewer is:

<https://osceola.gradebook.net/Pinnacle/PIV/Logon.aspx?ReturnUrl=%2fPinnacle%2fPIV%2fDefault.aspx>

To ensure compliance, Title I Program Specialists will review the school level PIPs in September and October utilizing the rubric supplied by FDOE. The LEA will assure that Title I schools are providing activities that are meaningful, equitable and provide parents with information to become more involved in their child's education. Title I schools are required to provide copies of fliers/invitations, agendas and sign in sheets to the LEA as evidence that the parental involvement activities listed in the PIP were conducted.

## Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	VPK	Title I staff and the VPK office work together to create an easier transition for VPK students into Kindergarten. Activities include but are not limited to providing tours of the school to VPK students and meeting nights scheduled with Kindergarten teachers in the Spring.
2	Title I Part C	Migrant staff and Title I staff work together in the selection of items for the Title I Parent Centers that are beneficial to the academic achievement of Title I Migrant students. The Migrant staff assists Title I staff to encourage Title I Migrant students' parents to visit the Title I Parent Centers.
3	Title III	The LEA and staff from the Multicultural Education department work together to provide translation for parent activities and communication at the district and school level throughout the year.
4	Title X	Title I partially funds a Homeless Education Liaison to assist families with meeting the educational needs of students experiencing homelessness. This will reduce barriers that might impede parents' active involvement in their child's academic experience. This also provides constant communication between Title I and Title X to ensure that families experiencing homelessness are receiving all Title I information.
5	Individuals with Disabilities Education Act (IDEA)	The benefits of programs used to provide supplemental instruction at Title I schools are discussed with parents when developing an IEP.

## Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

**Response:** The LEA meets bimonthly with the Title I District PAC. During these meetings the PAC will analyze and review the District PIP. The PAC and LEA staff will develop a plan for evaluating the PIP, this includes modifying surveys to meet the needs of Title I schools in Osceola County. The survey will be sent home to parents with their students giving parents an option to complete the survey on the internet using SurveyMonkey.

In the spring the PAC, the Coordinator of Special Programs and Title I Program Specialists will review the LEA PIP, evaluate its effectiveness, and analyze returned surveys. The results will be used to develop strategies to help increase effective parent involvement. Survey comments and results are sent to the principals for review. The PAC and LEA staff will work together to resolve any issues indicated on the surveys.

## Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Homework Help	Title I Program Specialist	Provide tools and resources for parents to help increase student achievement through homework.	January, February, March	Continued increase in parent attendance and requests to add more workshops.

2	Math Bingo	Title I Program Specialist	Provide tools and resources for parents to help increase student achievement.	January, February, March	Increased Math skills and application to real life situations.
3	Community Resources for Parents	Title I Program Specialist	Provide strategies to help parents develop their child's responsibility.	May	Improved student behavior and school attendance.
4	Internet Safety	Title I Program Specialist	Provide information about the Internet and vocabulary when communicating through technology.	May	Awareness of value and safety of the internet.
5	Literacy using Dr. Seuss books	Title I Program Specialist	Provide tools and resources for parents to help promote their child's independent reading at home.	March	Parental support to increase independent reading at home.

## Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Provide research based information on the value of parental involvement. Material distribution	Title I Program Specialist	Increase staff awareness of best practices for parental involvement at Title I schools.	November through June.	Sign in sheets, handouts and presentation materials.
2	Communication and working with parents	Title I Program Specialist	Provide tools for teachers to be better equipped to communicate with parents to help improve student achievement.	January	Increased parent/teacher communication.
3	Implementation and coordination of parent programs at school sites	Title I Program Specialist	Activities and tools to provide parents with more effective information.	April	Sign in sheets and handouts of workshops presented to appropriate targeted audience at the schools.
4	Cultural awareness	Title I Program Specialist	Provide framework for developing cultural awareness to help bridge the cultural gap.	May	Sign in sheets, handouts and presentation materials.
5	Building ties between parents and school	Title I Program Specialist	Provide information on expectations and how parents can help their children.	February	Session evaluation Sign in sheets, handouts and presentation materials.

## Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The PIP will be summarized and sent to all Title I schools as a brochure to be sent home to parents at the beginning of the year. To ensure that parents of every Title I student in Osceola County receive the PIP brochure, it will then be given to parents upon student enrollment. The brochure will be translated into Spanish and to the extent practicable any other language requested for parents by the Title I schools. In addition, a hard copy of the PIP in its entirety will be available upon request at each Title I school and the three District Title I Parent Centers. The PIP and the brochure will also be posted on the Special Programs website that can easily be accessed through a quick link for parents on the School District of Osceola County's website. The LEA is working to ensure that each Title I school will also have a direct link to the Special Programs website.

All written communication sent home is printed in English and Spanish. If a particular

language other than English and Spanish is spoken by fifteen or more students, communication is provided to parents in that particular language. The Osceola Data Management System will be checked monthly to ensure that all information is being sent to parents in the necessary languages. The LEA will then contact the Title I principals that should be providing the necessary translations. Copies of all parent involvement information are requested to be kept in the Title I Monitor box. Accommodations for other languages are provided upon parental request. The District has equipped each school with translation devices to be used for oral translation during meetings. If a language other than Spanish is needed, the School District of Osceola County offers a district wide language bank. Employees throughout the District volunteer their services to provide translation in 48 languages including different dialects. Sign Language is also included on that list. If Braille is needed a transcription would be supplied.

### Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
1	Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and	The LEA invites Title I parents and other members of the community to attend meetings.	Title I Staff	Involvement of parents in their child's education increases student achievement.	Bimonthly and as needed

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

## **Evaluation of the 2010-2011 Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of the activities provided during the 2010-2011 school year designed to build the capacity of parents to help their children [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	Education in the Park	1	20000	Provide tools and resources for parents to help increase student achievement.

### **Staff Training Summary**

Provide a summary of the professional development activities provided during the 2010-2011 school year by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	Provide research based information on the value of parental involvement. Material distribution	2	2	Increase staff awareness of best practices for parental involvement at Title I schools.
2	Communication and working with parents	2	2	Provide tools for teachers to be better equipped to communicate with parents to help improve student achievement.
3	Implementation and coordination of parent programs; All Title I Parent involvement contacts/liaisons will be invited to attend the Annual Family Involvement Conference.	1	74	Activities and tools to provide parents with more effective information.
4	Cultural awareness (Not provided by LEA in 2010-2011)	0	0	Provide framework for developing cultural awareness to help bridge the cultural gap.
5	Building ties between parents and school by Providing "Family Science Night" trainings (Not provide	0	0	Provide information on expectations and how parents can help their children.

### **Private School Summary**

Provide a summary of the parental involvement activities provided during the 2010-2011 school year for private schools implementing a Title I, Part A program [Section 1120(a)(1)].

count	Content and Type of Activity	Number of Participants	Schools Participating	Correlation to Student Achievement
1	Individual Conferences	3	Chosen Generation	Ensure parents have information on child's progress and increase effective communication between home and school.
2	Individual Conferences	7	Holy Redeemer	Ensure parents have information on child's progress and increase effective communication between home and school.
3	Individual Conferences	4	First United Methodist	Ensure parents have information on child's progress and increase effective communication between home and school.
4	Individual Conferences	3	Life Academy	Ensure parents have information on child's progress and increase effective communication between home and school.
5	Individual Conferences	8	Osceola Adventist	Ensure parents have information on child's progress and increase effective communication between home and school.
6	Individual Conferences	8	St. Thomas Aquinas	Ensure parents have information on child's progress and increase effective communication between home and school.
7	Individual Conferences	10	Trinity Lutheran	Ensure parents have information on child's progress and increase effective communication between home and school.
8	Summer Learning Backpacks	150	All Title I Private schools	Avoid summer slide and increase student learning for upcoming school year.
9	Monthly distribution of Parent Newsletter	150	All Title I Private schools	Provide parents with ideas and strategies to work effectively with their child at home.

### **Barriers**



Describe the barriers which hindered participation by parents in parental involvement activities during the 2010-2011 school year. Include the steps the LEA will take during the 2011-2012 school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language Barriers	Ensure that each Title I school offers translation services so that parents feel comfortable in participating in Parent Involvement activities.
2	Work Schedules	Ensure that Parent Involvement activities are offered at multiple times and days so parents have more opportunities to participate.
3	Parents are not aware of different ways to help their child	Provide quarterly parent activities with ideas and strategies correlated to the curriculum and how parents can help their child at home.
4	Parents do not feel welcome	Provide Family Friendly Schools information/training to Parent Involvement contacts to share with their school staff.

### Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the 2010-2011 school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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